

Constitution and By-Laws of the Trilogy Hiking Club at Power Ranch, Gilbert, AZ

Article I: NAME: The name of this organization shall be The Trilogy Hiking Club at Power Ranch.

Article II: PURPOSE: To enhance and strengthen community ties by providing scheduled hikes for all interested Trilogy Residents.

Article III: MEMBERSHIP

SECTION 1. Membership shall be open to all residents in good standing in Trilogy at Power Ranch

SECTION 2. Active membership rights and privileges shall be dependent upon payment of annual hiking club dues & voluntarily signing a liability waiver.

Article IV: OFFICERS

SECTION 1. The officers of the Club shall be the President, Vice-President, Secretary and Treasurer. Officers must sign the Notification of New Officers form provided by the COA.

SECTION 2. The Officers shall be elected in the spring at the final event of the hiking season, approximately April 15th of each year.

SECTION 3. Officers shall begin their terms of office in April and shall hold their offices for a period of one year. Preferably, no more than two officers' terms should end at the same time. If an officer resigns prior to the end of his/her term, the remaining officers may appoint a replacement to complete the term of service.

SECTION 4. The President shall preside at all meetings and work with the other officers in planning and conducting the club's activities.

SECTION 5. The Vice-President shall perform the duties of the President when the President is absent or otherwise incapacitated and work with the other officers in planning and conducting the club's activities.

SECTION 6. The Secretary shall maintain the minutes of the club's meetings.

SECTION 7. The Treasurer shall keep financial records of the club in accordance with accepted procedure at Trilogy at Power Ranch. This will include the following:

- 1. Collect all revenues and deposit through COA**
- 2. Complete paper work for member or vendor reimbursement.**
- 3. Prepare all financial reports required by the COA.**

4. **Submit a financial report to membership once a year.**
5. **Maintain a current list of members in good standing and send to COA Activities Department on or before last day of May each year.**

Article V. AMENDMENTS

SECTION 1. This Constitution and Bylaws may be amended at any general membership meeting by an affirmative vote of two-thirds of the members present.

SECTION 2. Such proposed amendments must be provided to the membership prior to the meeting at which they are to be discussed. E-mail will be the usual means to distribute the proposed amendments and this will be done at least two weeks prior to the vote. Club members without E-mail access will be provided paper copies of the proposed amendments.

Article VI. MEETINGS

SECTION 1. There shall be two general membership meetings each year, in November and April. The November meeting will be focused on collecting dues, outlining the year's activities, and making business decisions. The April meeting will be used to elect officers for the following hiking season.

SECTION 2. A quorum for general membership meetings shall consist of a simple majority of The Club's membership.

SECTION 3. Other meetings of the officers can be held as needed.

Article VII. DUES AND FINANCIALS

SECTION 1. The Trilogy Hiking Club is a non-profit organization. All moneys it raises or is issued shall be used to support the purposes of the Hiking Club, as stated under Article II of the Constitution and Bylaws. The annual dues shall be set by membership vote at the annual general membership meeting and shall be assessed on an individual membership basis. Dues will be used to fund 2 potlucks a year in April and November. Dues may also be used to reproduce copies of schedules and waivers, or to obtain maps or books needed by the officers to plan the hiking schedule or to support social activities approved by the membership at the general membership meetings.

All dues are payable to the Treasurer at the beginning of the hiking season (fall potluck in November). Members joining during the year may be charged a pro-rated fee based on when they join .

SECTION 2. The hiking year shall run from the November potluck through the following year to the next November potluck.

Article VIII. REVISIONS

The Constitution and Bylaws and Policies and Procedures shall be considered for revision every five years, or as needed. The Secretary shall distribute up-to-date copies of the Constitution and By-laws to the new Club officers at the beginning of the hiking season as well as keep copies available for the membership. Changes in the Constitution and By-laws and Policies & Procedures shall be dated.

Original Approval November 13, 2003

Amended November 11, 2005

Amended November 21, 2010 (effective April 14, 2011)

Amended November 5, 2015 (effective February 8, 2016)